



March 17, 2017

Ref: 192579

To: Secretary-Treasurer and Superintendent
School District No. 93 (CSF)

Re: Ministry Response to the Annual Five-Year Capital Plan Submission

This letter is in response to the Board of Education's Annual Five-Year Capital Plan submission and provides direction as to the next steps for advancing capital projects that align with provincial capital priorities.

The Ministry reviewed all of the Five-Year Capital Plan submissions across the participating 60 school districts to determine priorities for available capital funding in the following Ministry programs:

- Seismic Mitigation
- Expansion
- Building Envelope
- Carbon Neutral Capital
- School Enhancement
- Bus Replacement

I am pleased to advise Ministry support for advancing project development or delivery of the following projects:

SCHOOL PROJECT(S)		
School Name	Program & Project Type	Next Steps & Timing
Heather Street Redevelopment	Replacement / Expansion	Provide site scoping and minimum requirements by April 30, 2017
Penticton Area School	Securing facility	Provide business case outlining the benefits and costs for either securing a long-term lease for McNicholl Park Middle or acquiring it through purchase by May 30, 2017
Sechelt Area School	Securing facility	Provide business case outlining the facility options including benefits and costs for either leasing or acquiring a school facility by July 30, 2017

.../2

Squamish Area School	Securing facility	Provide business case outlining the facility options including benefits and costs for either leasing or acquiring a school facility by August 30, 2017
École la Vèrendrye, École des Voyageurs, École du Bois Joli, École des Deux Rives	School Enhancement – Heating and Ventilation Upgrades	Proceed to design, tender & construction and complete by March 2018
École Rose des Vents	School Enhancement - Window Upgrade	Proceed to design, tender & construction and complete by March 2018

Follow-up meetings will be scheduled by your assigned Regional Director to confirm scope, schedule, budget and the terms of project approval for the projects listed above. **No work or expenditures may proceed without a signed Capital Project Funding Agreement (CPFA), Annual Program Funding Agreement (APFA), or other formal authorization from the Ministry.**

As a brief follow-up from the previous year, the Ministry has revised the procedures regarding capital bylaws and approved Five-Year Capital Plans. The requirement for the Boards of Education to adopt a capital bylaw for each individual capital project has been eliminated. Instead, the Board may adopt a single Capital Bylaw for its approved 2017/18 Five-Year Capital Plan, in accordance with s. 143 of the *School Act*. For additional information, please visit the Capital Bylaw website at:

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/capital-bylaws>

You can expect to receive the Capital Plan Instructions for your 2017 Annual 5 Year Capital Plan Submission by March 31st, 2017 and the deadline for submission will be June 30, 2017.

Should you have any questions regarding the Ministry's Capital Plan process, please do not hesitate to contact your Regional Director, Mora Cunningham at Mora.Cunningham@gov.bc.ca.

Thank you for your dedication to the students of the CSF School District.

Sincerely,



Ryan Spillett
Executive Director, Capital Delivery Branch
Capital Division

Cc: Mora Cunningham, Regional Director, Capital Delivery Branch
Nancy Dubé, Planning Officer, Capital Delivery Branch